



BOARD OF HEALTH MEETING MINUTES February 20, 2014

PRESENT: BOARD OF HEALTH MEMBERS

Robert Cope, Commissioner, Chairman
Lee Staker, Commissioner
Kimber Ricks, Commissioner
Kathy Rinaldi, Commissioner
Greg Shenton, Commissioner
Lin Hintze, Commissioner
LeRoy Miller, Commissioner
Brian Farnsworth, Commissioner

STAFF MEMBERS

Geri Rackow, Director
Angy Cook
Kellye Eager
Tammy Cox
Cheryl O'Connell
Gary Rillema
Steve Thomas

ADMINISTRATIVE ITEMS

1. Call to Order

The meeting was called to order by Commissioner Staker at 11:03 a.m., Commissioner Staker filled in for Chairman Cope until he arrived at 11:15 a.m. Barbara Nelson, MD, is not present at today's meeting.

2. Approval of November 7, 2013 Board of Health Meeting Minutes

MOTION: Commissioner Hintz made a motion to approve the November 7, 2013, Board of Health meeting minutes as written.

SECOND: Commissioner Ricks

ACTION: MOTION CARRIED UNANIMOUSLY

3. Idaho Association Of District Boards Of Health Annual Conference

Information and registration information was given to board members for the annual conference to be held in Sun Valley on May 28-30, 2014. Board members interested in going should turn in their registration form to Cheryl before March 15, 2014.

4. Report On Sunnyside Industrial Park Plat Amendment

EIPHD's legal counsel, Gregory Crockett, updated the board regarding a plat amendment the district received for Sunnyside Industrial Park, a development that has been underway in Bonneville County since 1996. In 2006, there was a failed septic system at the site and EIPHD attempted to re-impose sanitary restrictions for the site. Litigation ensued and it was ruled by the Seventh Judicial District Court that EIPHD does not have jurisdiction in this matter based on the express wording of the Memorandum of Understanding the health district has with the Idaho Department of Environmental Quality. In December, 2013, the developer of Sunnyside Industrial Park submitted a plat amendment requesting individual septic systems on several additional lots within the development. Since EIPHD does not have jurisdiction in this matter according to the Court's ruling, EIPHD staff turned this matter over to staff at the Idaho Department of Environmental Quality (DEQ) in Boise. Mr. Crockett reported that DEQ will correspond with the City of Idaho Falls to seek additional information regarding city services and will also correspond with Mr. Beck who is the developer to request additional information regarding the property.

This is an informational item only as no action is required by the Board at this time.

5. Environmental Health Enforcement Actions

MOTION: Commissioner Rinaldi made a motion to enter into Executive Session pursuant to Idaho Code 67-2345 to discuss possible litigation regarding Environmental Health Enforcement Actions with EIPHD legal counsel, Gregory Crockett.

SECOND: Commissioner Ricks

ACTION: ROLL CALL- Commissioner Shenton, yes; Commissioner Farnsworth, yes; Commissioner Miller, yes; Commissioner Staker, yes; Commissioner Hintze, yes; Commissioner Ricks, yes; Commissioner Rinaldi, yes; Commissioner Cope, yes.

Executive Session adjourned at 11:40 a.m.

6. Approval Of Revised Board Of Health Bylaws

The following Bylaw changes were presented to the Board members at Board Meeting on November 7, 2013.

- Revised the duties of the Board of Health secretary
- Added a new process for contract handling
- Included Board of Health Secretary's delegated authority to issue Isolation and Quarantine orders

MOTION: Commissioner Ricks made a motion to approve the revised Bylaws.

SECOND: Commissioner Farnsworth

ACTION: MOTION CARRIED UNANIMOUSLY

7. Report From Trustee Conference Calls

Chairman Cope updated the members on the recent Trustee Conference Calls:

- Millennium Fund Distribution Formula: A recommendation was made to revise the formula to be 35% for infrastructure and 65% outcomes. Trustees passed this new formula 5-2. Chairman Cope reported that he voted nay on this since he had not had an opportunity to discuss it with the entire Board of Health.
- General Fund Appropriation formula will stay the same for another year: 67% County funding, 18% population, and 15% poverty. Numbers for both population and poverty are based on a three-year rolling average.
- Discussion held about IC 31-862, Preventive Health Services Levy. A copy of the statute was distributed to all board members along with county-specific levy data from December, 2014.
- Idaho Legislature appears to have no interest in accepting expanded or redesigned Medicaid.

DIRECTORS REPORT

1. FY2014 YTD Budget Report And Budget Adjustments

Steve Thomas, Fiscal Officer, provided the Board with a year-to-date financial report for FY2104. As of January 31, 2014, the District's total expenditures are .44% above budget, mainly resulting from the payout of the one-time bonuses in December and having two months with three pay periods already this year. Revenues are 16.9% above budget, which is mainly attributed to receiving half of our state appropriation in January, high flu vaccination activity, and food license annual renewals which occur in November and December.

Mr. Thomas then reported that several contracts are requiring budget adjustments, allowing an increase in spending authority as a result of higher than budgeted contract funding.

MOTION: Commissioner Ricks made a motion to approve the FY2014 YTD Budget Report and to approve the Budget Adjustment requests in the amount of \$271,881.

SECOND: Commissioner Rinaldi

ACTION: MOTION CARRIED UNANIMOUSLY

2. FY2015 Budget Assumptions

Ms. Rackow and Mr. Thomas shared challenges that the district is facing as we begin developing the budget for next fiscal year. Some of these challenges include an unfunded increase in health insurances costs of \$1,450 per employee, reductions in contract funding which also impacts recovery of our indirect costs, fee limitations, and employee compensation. Ms. Rackow reported that we are struggling to attract qualified candidates for open positions due to our low entry salaries. In addition, there is some employee turnover due to staff leaving to go work at higher paying jobs. Case-by-case adjustments are being made as needed, but then internal equity issues may be created. Her goal is to maintain a competent and skilled workforce while managing the business needs as well.

Mr. Thomas shared information with the Board regarding the preventive health levy (IC 31-862) counties can assess to fund public health. In our district, Teton County is the only one not currently assessing this levy. Ms. Rackow asked for feedback from the Board regarding a possible increase in county contribution for the next budget year as well as the use of potential carryover dollars from this year's budget. The importance of replenishing the district's capital reserve funds for future projects was also discussed.

ACTION: The district's proposed budget for FY2015 will be presented at the April 10, 2014 Board meeting.

3. Legislative Update

a. SB1224 Behavioral Health Transformation:

Ross Edmunds, Administrator of Idaho Department of Health and Welfare's Division of Behavioral Health, joined the Board via conference call to discuss this legislation. Also joining in the discussion were three members of the local Behavioral Health Board, Paul Roberts, Becky Human, and Brenda Price.

Mr. Edmunds explained that this new legislation would allow the health district to provide management infrastructure and fiscal oversight for the newly formed Regional Behavioral Health Boards (RBHB). The legislation provides \$45,000 to help support this infrastructure. There may be other funding available through contracts and/or grants to allow the RBHB to provide services in the local communities. Health districts are not being forced to enter into this arrangement, but have the opportunity to do so if they so choose. At any point if the RBHB feels like it cannot fulfill the duties defined by the legislation, oversight can be turned back over to the State. It was noted that the current Behavioral Health board has not made a decision as to what option they want to pursue for its new structure.

Mr. Edmunds reported that this bill has passed the Senate and has been sent to the House Health and Welfare Committee. He feels confident the legislation will pass, becoming effective 7/01/2014. He also expressed his willingness to meet with EIPHD representatives in person to provide further information and answer questions.

MOTION: Commissioner Miller made a motion to allow the District's Administration to pursue further discussion with the local Behavioral Health Board to gather additional information regarding the Behavioral Health Transformation legislation and opportunities for partnership.

SECOND: Commissioner Hintz

ACTION: MOTION CARRIED UNANIMOUSLY

b. FY15 Appropriations (General Fund And Millennium Fund)

Ms. Rackow reported that the Joint Appropriations and Finance Committee approved the health district's FY15 General Fund budget request as was as approved a request for funding in the amount of \$750,000 from the Millennium Fund for Idaho's Public Health Districts to provide tobacco cessation services.

DIVISION REPORTS

1. Health Preparedness, Promotion, and Surveillance

a. Millennium Funding For Tobacco Cessation Services

Tammy Cox reported on the Millennium Funds that are used to provide FREE Tobacco Cessation services to individuals throughout the state. She provided the Board with a summary of the presentation that was provided to the Millennium Fund committee when this funding request was made. In FY2013, the health districts received \$400,000, reached 1,381 participants from 34 of Idaho's 44 counties, with \$290 being spent on each participant. On average, \$3,390 in annual economic costs is saved for each person who stops smoking. For FY2015, the health districts will receive \$750,000 and with this increased funding, the goal is to increase the number of classes offered in rural and outlying areas; provide ongoing support/education to post-partum women to encourage them to quite/stay quit; and incorporate social medical to encourage all class participants to quit/stay quit.

b. Flu Season Update

Ms. Cox presented information from the Centers for Disease Control and Prevention regarding this season's flu statistics. Gary Rillema reported that EIPHD has given 8,072 flu vaccines through January 31. We were able to meet demand and still have vaccines left which will be returned for credit if not used. In addition to the trivalent flu vaccine, we were also able to provide the new quadrivalent vaccine, high dose vaccine, and the nasal mist. Mr. Rillema also reported that 440 counties employees received their flu vaccine from EIPHD.

2. FAMILY AND COMMUNITY HEALTH SERVICES

a. Future Title X Contract Funding

Mr. Rillema updated the Board regarding the Title X (family planning) contract. In the past, the Federal Government had given states a three-year funding cycle for Title X Federal Family Planning Services. However, last year, only a one-year funding contract was offered, for which both the State of Idaho and Planned Parenthood applied. The contract was awarded to the State, who subcontracted with the local public health districts to provide the services. The contract is now up for competitive bid again and the State will be reapplying for the funding with support from the health districts to continue providing Title X services in Idaho.

A question was raised sexually transmitted disease (STD) testing. Mr. Rillema reported that recently the State received a reduction in STD funding, which resulted in a reduction of approximately \$80,000 to Idaho's health districts for lab testing and an additional reduction of \$75,000 in the provision of clinical services. Since Idaho's State Laboratory in no longer providing testing for chlamydia or gonorrhea, EIPHD has contracted with a private laboratory for

these services. The lab costs will be passed on to clients receiving the service; however, due to the Title X requirement to slide fees based on a client's income, some of these costs will not be covered by the client, resulting in an increased cost to the district. A core function of public health is disease prevention, so it is important for us to continue providing STD testing and treatment. Ms. Rackow reported that this loss of STD funding is the topic of the March Local Public Health Newsletter, which was distributed to each board member.

3. Environment Health

a. Idaho Child Care Program Rule Change regarding In-Home Childcare

Kellye Eager reviewed this rule change with the Board, which pertains to in-home care providers or nannies. Public Health Districts will now be required to conduct training inspections on these types of facilities.

The training inspections are minimal and not as extensive as Health and Safety inspections we normally do for licensed facilities. Once we get a referral we will be doing education on making sure they understand the importance of CPR and first aid training, proper food safety and handling, proper hand washing and diaper changing safety, and being an overall support system if they watching children. There are only 22 such facilities in the State.

b. Idaho's Child Care System Presentation

Ms. Eager provided the Board with a presentation regarding Health and Safety inspections of childcare facilities that the district conducts.

4. WIC

a. Potatoes and the WIC Food Package

Angy Cook gave the Board a history and information on the WIC food package. WIC is a USDA program that was started in 1974. The WIC Program in Idaho is 100% Federal funded. Research shows that the WIC Program reduces fetal death and infant mortality, increases duration of pregnancy, increases breastfeeding rates, and children on WIC are more likely to have a medical provider. The National WIC Association puts the food package together using recommendations from the Institute of Medicine. Recently, white potatoes were taken off the WIC food package as they were deemed unnecessary for supplementation by WIC. This is because most people already consume a sufficient amount of white potatoes (most frequently in the form of French fries). The WIC food package focuses on a wide variety of leafy green, red, and orange vegetables.

ADJOURNMENT

All business was completed and the meeting adjourned at 3:03 p.m. The next meeting is scheduled for Thursday, April 10, 2014.

Robert Cope, Board Chairman

Date Approved

Geri Rackow, Board Secretary