

**BOARD OF HEALTH MEETING MINUTES**  
**December 11, 2018**  
**10:00 a.m. – 11:30 a.m.**

**PRESENT:**

<u>BOARD OF HEALTH MEMBERS</u>	<u>STAFF MEMBERS</u>
Brian Farnsworth, Commissioner, Chairman	Geri Rackow
Bill Leake, Teton County	Amy Gamett
Brent Mendenhall, Commissioner	Kellye Eager
Lee Miller, Commissioner	Cheryl O'Connell
Ken Miner, Commissioner	Angy Harwood
Bryon Reed, Commissioner	James Corbett
Greg Shenton, Commissioner	

**ADMINISTRATIVE ITEMS**

**1. Call to Order**

Commissioner Bryon Reed chaired the meeting until 10:30 a.m. when Commissioner Brian Farnsworth arrived. Dr. Barbara Nelson is excused from the meeting.

Commissioner Reed called the meeting to order at 10:00 a.m.

**2. Approval of Consent Agenda**

- Approval of September 20, 2018 Board of Health Meeting Minutes
- FY19 Year-to-Date Budget Report
- Subgrant Approvals/Renewals

**MOTION:** Commissioner Greg Shenton made a motion to approve the December 11, 2018 Consent Agenda with an amendment of the end date of the HIV/AIDS Surveillance subgrant from 6/30/2015 to 6/30/2019.

**SECOND:** Commissioner Brent Mendenhall

**ACTION:** MOTION CARRIED UNANIMOUSLY

**NEW BUSINESS**

**1. EIPH Staffing Update**

Geri Rackow reported previously that Tammy Cox, Director of the Health Education, Epidemiology, and Preparedness Division, retired in August. She introduced James Corbett as the new Division Director to replace Ms. Cox and reported the change of division's name to Community Health. Mr. Corbett has been with Eastern Idaho Public Health for eight years. He has been working as a Program Manager over some clinical services as well as the SHIP Program. With this change in staffing, some other restructuring was done in the Clinical Services Division (formerly called the Family & Community Health Services Division).

**2. Report on Community Conversations**

Ms. Rackow provided an update on the Community Conversations held throughout the district as part of a Community Needs Assessment being completed in conjunction with the United Way. Ms. Rackow reports there was good representation and dialogue at the meetings. The topics discussed at the meetings included healthcare, financial stability, and education. For healthcare, issues and priorities identified by participants include lack of behavioral health and mental health services, substance abuse issues, and access to healthcare; however, granular level public health issues/needs were not specifically assessed or identified as part of these conversations. Ms. Rackow would like to continue with a more comprehensive Community Needs Assessment, with data obtained helpful in developing a strategic plan for addressing the identified needs. Ms. Rackow will report more at the next Board meeting.

**3. Update on Environmental Health Litigation**

Kellye Eager provided an update on the Guy Roundy litigation. The outstanding judgement owed to EIPH is \$6,971.78. A member of Mr. Roundy's family requested an itemization of the money owed, which Ms. Rackow provided. The family also inquired about the possibility of making monthly payments on the outstanding debt. The Board supports some form of written agreement if monthly payments are agreed upon. A representative from the Idaho Department of Environmental Quality asked when EIPH may file a motion to dismiss this case and the assessed penalty. Ms. Rackow responded that that will not be done until the outstanding judgement is paid in full.

**4. Food Fee Update**

Ms. Eager provided the Board with a food fee update. Data is currently being collected that will help in identifying costs for consideration by the board in the future.

**5. Review/Education on Public Health's Memorandum of Understanding with Idaho Department of Environmental Quality**

Ms. Eager reviewed the Memorandum of Understanding between the Idaho Department of Environmental Quality and Idaho's Public Health Districts.

**6. Election of Officers**

**MOTION: Commissioner Bill Leake made a motion to defer the election of Officers until the February Board of Health meeting.**


**SECOND: Commissioner Ken Miner**

**ACTION: MOTION CARRIED UNANIMOUSLY**

Board members thanked Commissioner Farnsworth for is service on the Board of Health.

**ADJOURNMENT**

All business being conducted, the meeting was adjourned at 11:20 a.m. Board members were excused to attend the Legislative Reception held in the EIPH conference room. The next Board of Health Meeting will be held on February 21, 2019 in Idaho Falls.

  
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Bryon Reed, Chairman

  
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Geri L. Rackow, Secretary