

## Licensure of Temporary Food Vendor Guidance

This document is being provided to help temporary food license applicants understand regulations that govern temporary licensure.

### Temporary License Fee - \$ 65.00

- ◆ **Temporary license applications must be submitted for review no less than two (2) weeks prior to the event.** Applications received after the deadline will not be accepted and the applicant will not be allowed to operate at the upcoming event. The application can be downloaded at <http://www.phd7.idaho.gov/EH/Food/Forms>
- ◆ **One (1) license fee will cover the temporary establishment for an entire calendar year.**  
Valid: Throughout the entire State of Idaho if the same menu is served for each event.  
If the menu is changed, a new application and fee is required.  
The food license must be on display at each event.
- ◆ **If a vendor plans to operate in multiple health districts in Idaho, the vendor must seek approval from each health district; however, a separate fee will not be required.**  
Valid: Proof a food license has been paid for at another district (copy of license and/or receipt).  
Proof that the same menu is being served at the event(s) planned in the new district.

**If this information cannot be provided at time of application, a new license and fee will be required.**



- ◆ **A license is issued to a temporary food establishment after compliance is shown at initial inspection. The license is then valid for multiple events in the district where it is obtained, as long as the same menu is served and the license issued to the vendor has the following information:**
  - The listing of all events planned to attend. (\*If you need to add events, contact EIPHD in advance.)
  - The length/dates of the events.
- ◆ **Any restrictions associated with the temporary food event(s) must be followed.**
- ◆ **The temporary establishment may not be inspected at each event listed, but the Health District may still inspect at any time the establishment is operating. Some instances may include:**
  - Previous violations noted on past inspection.
  - Operating at a multiple day event.
  - Setting up at a booth operating in different seasons or with large temperature change