

**MEETING MINUTES**  
**Prevention Subcommittee**  
**Monday, July 8, 2019**  
**11:00 a.m. – 12:30 p.m.**  
**Eastern Idaho Public Health Board Room**

**ATTENDEES: Ashley Billman (Chair), Shane Boyle), Rose Cheff (phone/rural representative), James Corbett, Marco Erickson (PFS Grant Coordinator), Carol Foutz, Lezhai Gulbransen, Christa Henderson, Becky Leatham (phone) Amy Minzghor, and Teriann Ness-Parker (phone)**

**1. WELCOME and INTRODUCTIONS**

Participants introduced themselves and the agency they represent.

**ADDITIONAL AGENDA ITEMS**

None added.

**APPROVAL OF April 8 MEETING MINUTES**

Lezhai Gulbransen motioned to accept the minutes from the April 22 meeting, seconded by Christa Henderson. Motion passed. Ashley Billman motioned to accept the minutes from the June 10 meeting with a minor date fix, seconded by James Corbett. Motion passed.

**2. PARTNERSHIP FOR SUCCESS (PFS) GRANT Discussion | Marco Erickson**

- Updates on Idaho Drug Free Youth Conference (IDFY): Marco reported there were 29 individuals who attended IDFY. The committee discussed some minor issues relating to the management of adult volunteers. Marco reported that he is meeting with each of the teams that attended the event to make plans to ensure the outcomes carry on beyond the conference and into the next few years.
- Update on Strengthening Families Program (SFP): Marco reported that there were 18 individuals trained and that plans for teams to teach need to be finalized soon. Background checks need to be conducted for each of the individuals who plan to teach, if their funding is coming through the PFS grant.
- Updates on Alternative Activities: Marco encouraged the committee to share their school contacts and to reach out to them in order to make the next year more successful and to ensure that rural areas are included. The committee discussed the importance of rural community involvement in all aspects of the PFS grant and that steps need to be taken to ensure rural communities have the opportunity to apply for grant funding for projects and activities.
- Conference Attendance Update: No update
- Updates on Youth Media Content. BYDC (Bonneville Youth Development Council) reported that they have filmed the youth ads and are in the final editing stages. The ads should be ready within the next week or two.
- Updates on the BeTheParents media campaign. Marco reported from all the vendors and provided State data on how well the various media campaigns performed throughout the region.

- Budget Update: Marco reported the current spend down from the first year and updated the committee on some minor budget changes that were necessary to maintain the grant at the health district. These changes were related to EIPH indirect costs, salaries, and background checks. The committee discussed having more of an in depth conversation at the next meeting about the budget and identifying priorities moving forward. There was also discussion about having the ability to adjust the budget to accommodate any changes or new projects that the committee deems necessary.

### **3. NEXT STEP DISCUSSION | AGENDA ITEMS**

- Update budget for Year 2
- IDFY youth report to the R7BHB in August or September
- Create a strategic plan to support the work moving forward
- View newly created BYDC youth ads

### **4. ANNOUNCEMENTS**

- Shane Boyle mentioned there are currently 222 youth on probation and in the corrections system. He attributes this all-time low to all the prevention work being done by many people and agencies throughout the state.

### **5. FUTURE MEETING DATE**

- **The next meeting is scheduled for Monday, August 12, 2019 in the Board Room at EIPH.** EIPH's address is 1250 Hollipark Drive in Idaho Falls, Idaho.

### **6. PUBLIC COMMENT**

No public comment

### **7. ADJOURN**

The meeting adjourned at 12:25 p.m.